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Course: Microsoft SharePoint

Duration: 30 Hrs (Changeable) | Fees: Individual / Batch

Since 2007, Nestsoft TechnoMaster has been providing training, internships, and services in IT technologies, both online and offline, with the expertise of over 250 industry experts. We have delivered internships, training, and seminars to more than 50,000 students, resulting in numerous success stories. We offer 100% placement support through JobsNEAR.in

Our Courses/Internship

- Python/Django Fullstack
- Artificial Intelligence
- Machine Learning
- Data Science
- Software Testing (All)
- Wordpress, Woocommerce
- Digital Marketing, SEO
- Php/MySQL, Laravel
- Flutter, Android, IOS
- Asp.net MVC
- Web Design, Javascript
- Angular JS, React JS
- CCNA, MCSA, CCNP
- AWS, GCP, Azure
- Odoo, SalesForce, Sap
- Microsoft Excel
- Ethical Hacking



Syllabus on the Next Page ..



Our Head Office: Nestsoft TechnoMaster, Infopark, Cochin - 42, Kerala, India



****** +91 9895490866





ioin@nestsoft.com







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* Here\'s a

detailed syllabus for Microsoft SharePoint covering fundamental to advanced topics:

Microsoft SharePoint Course Syllabus

Module 1: Introduction to Microsoft SharePoint

- * Overview of SharePoint â€" Features and Benefits
- SharePoint as a Collaboration Platform
- Understanding SharePoint Architecture
- * On-Premises vs SharePoint Online
- * SharePoint Editions and Licensing
- * Navigating the SharePoint User Interface

Module 2: SharePoint Sites and Site Collections

- * Understanding Site Collections and Subsites
- * Creating and Managing Site Collections
- Types of SharePoint Sites (Team, Communication, Hub)
- * Configuring Site Settings and Navigation
- Customizing Site Look and Feel
- * Creating and Managing Pages with Web Parts
- * Understanding SharePoint Home Site and Hub Sites

Module 3: SharePoint Lists and Libraries

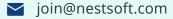
- * Creating and Managing Lists (Custom Lists, Task Lists, Calendar)
- * Document Libraries â€" Features and Versioning
- * Metadata and Content Types
- Creating and Managing Views and Filters

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- * Working with Large Lists â€" Indexing and Performance Optimization
- * Using Lookup Columns and Relationships

Module 4: SharePoint Content Management

- * Understanding SharePoint Content Management System (CMS)
- * Document Versioning and Check-in/Check-out Features
- Implementing Content Approval Workflows
- Document Co-Authoring and Collaboration
- Records Management and Compliance Policies
- * Managing Document Retention Policies
- * Using Document Sets for Organizing Content

Module 5: SharePoint Permissions and Security

- * SharePoint Security Model Overview
- * User Roles and Permission Levels
- * Creating and Managing Permission Groups
- Site and Item-Level Security
- **External Sharing and Guest Access**
- Managing Access Requests and Invitations
- * Auditing and Monitoring Security

Module 6: SharePoint Workflows and Automation

- * Introduction to SharePoint Workflows
- * Automating Tasks with Power Automate (Microsoft Flow)
- * Creating and Customizing Workflows

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- * Approval Processes and Notification Workflows
- * Using SharePoint Designer for Workflows
- * Integrating Power Automate with SharePoint

Module 7: SharePoint Integration and Customization

- * Integrating SharePoint with Microsoft 365 (Teams, OneDrive, Outlook)
- Using PowerApps for Custom Forms
- Introduction to SharePoint Designer
- Customizing SharePoint with JSON and PowerShell
- Developing Custom Web Parts and Extensions
- * Using REST API and JavaScript for Customizations

Module 8: SharePoint Administration

- * Central Administration Overview (For On-Premises)
- Managing SharePoint Online Admin Center
- Creating and Managing Subsites
- Managing Quotas and Storage Limits
- Monitoring and Troubleshooting Issues
- Performing Backup and Restore in SharePoint
- * Using SharePoint Health Analyzer

Module 9: SharePoint Search and Business Intelligence (BI)

- * Configuring SharePoint Search
- Search Optimization with Managed Metadata
- * Enterprise Search and Query Rules

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- * Business Intelligence Features in SharePoint
- * Integrating Power BI with SharePoint
- * Creating Dashboards and Reports
- * Using SharePoint Excel Services

Module 10: Advanced SharePoint Topics (Optional)

- * SharePoint Hybrid Deployment and Migration
- * Introduction to SharePoint Framework (SPFx) for Developers
- * Customizing SharePoint with JavaScript and REST APIs
- * Enterprise Content Management (ECM)
- * Governance and Compliance Best Practices
- * Performance Tuning and Optimization

Hands-On Projects and Real-Time Scenarios

- * Setting up a SharePoint Team Site for an Organization
- * Implementing a Document Approval Workflow
- * Integrating SharePoint with Microsoft Teams and PowerApps
- Creating Custom SharePoint Dashboards with Power BI
- * Developing a Custom Web Part for SharePoint Online

(Click on Course for more details)

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- Thank You -

N.B:This syllabus is not final and can be customized as per requirements / updates.

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